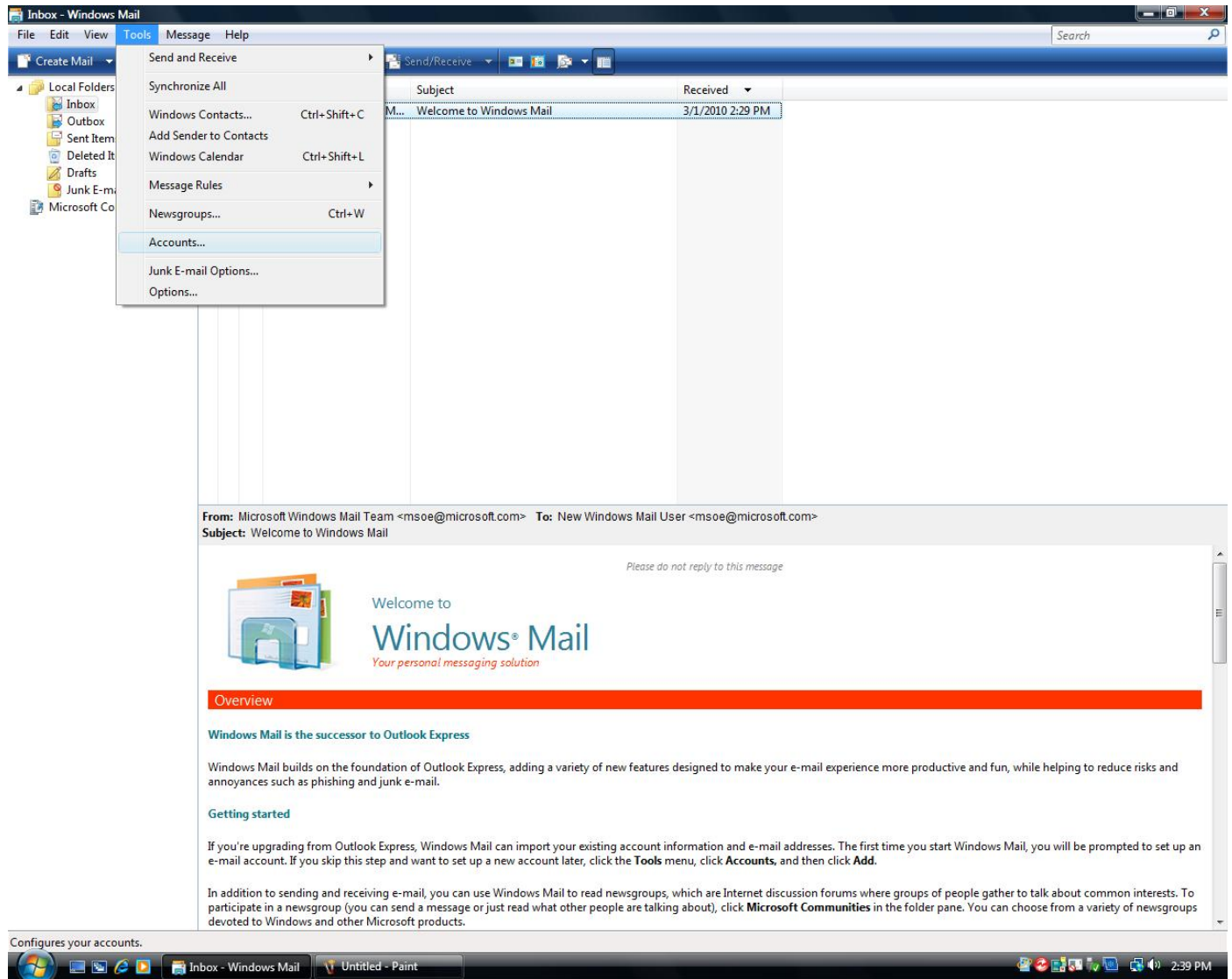
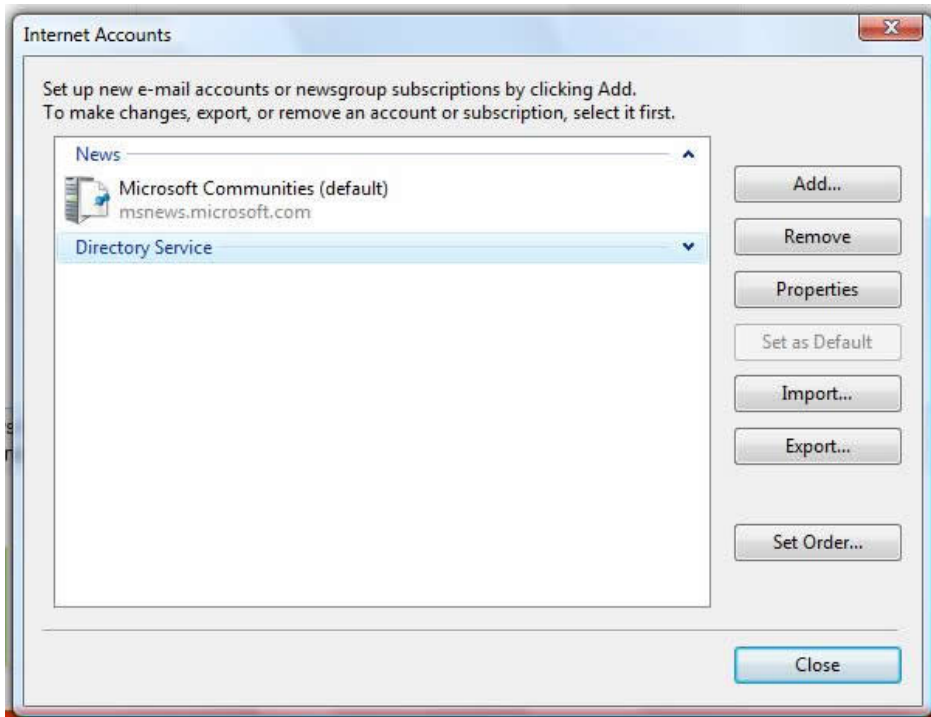


Set up new Windows Mail account to work with HTC Email powered by Google™

1. Open your Windows Mail
2. Click on the **Tools** menu
3. Select **Accounts**

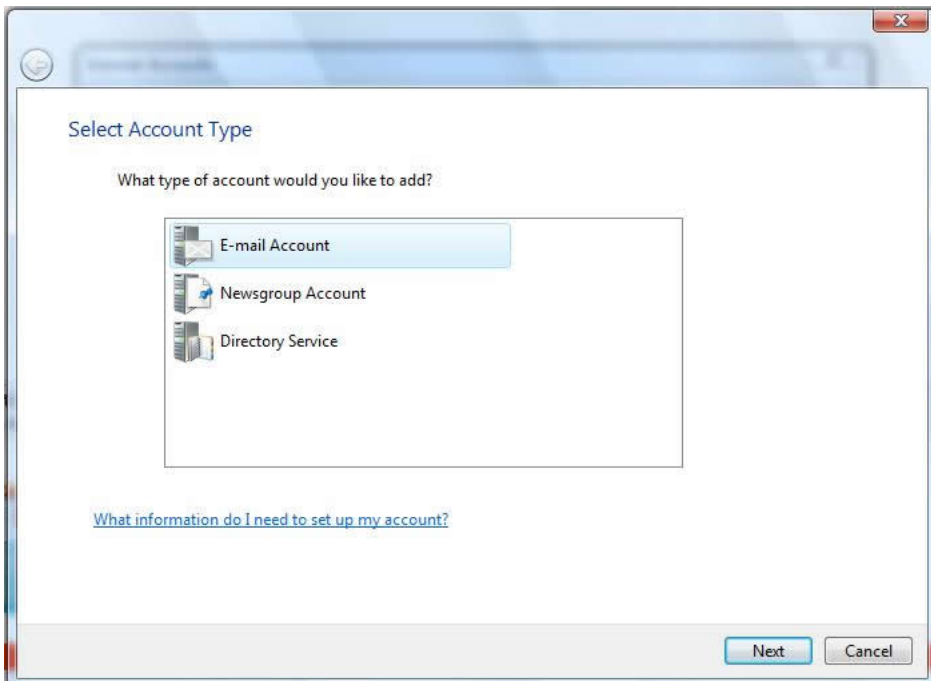


4. Click on **Add...**



5. Click on **E-mail Account**

6. Click on **Next**



7. Enter the name you want to display when others see your email
8. Click on **Next**

Your Name

When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear.

Display name:

For example: John Smith

[Where can I find my e-mail account information?](#)

Next Cancel

9. Enter your HTC assigned **E-mail address** (include @sccoast.net)
10. Click on **Next**

Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

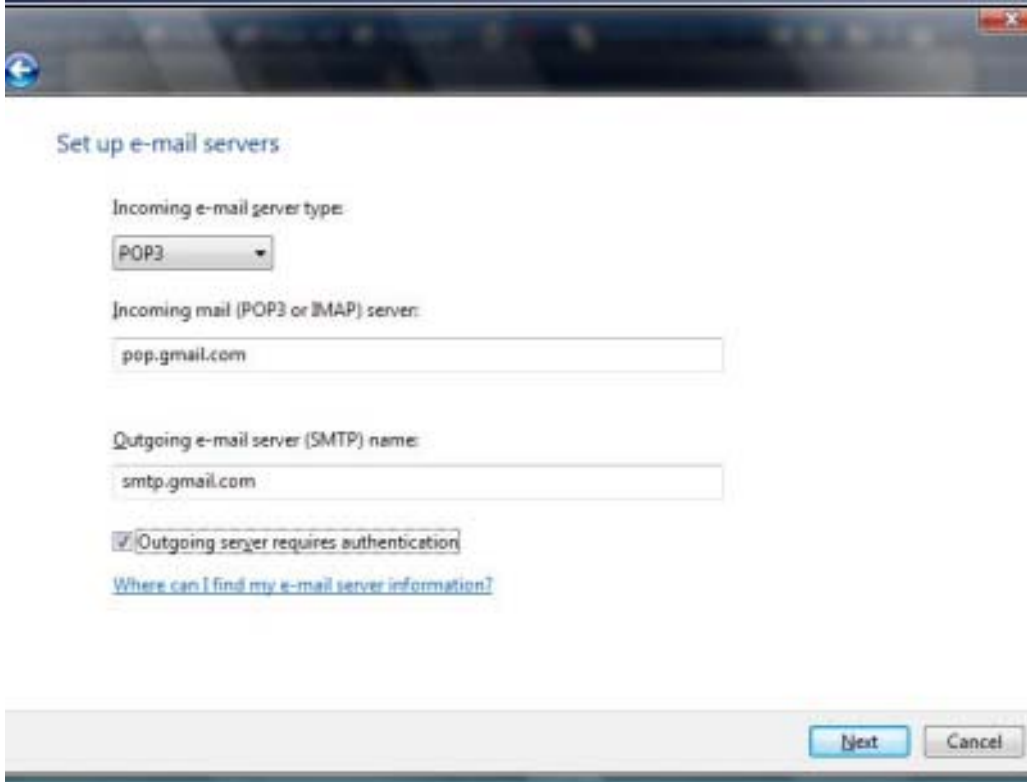
E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

11. Make sure your **Incoming e-mail** server type is **POP3**
12. Enter your **Incoming mail** (POP3 or IMAP) server as: **pop.gmail.com**
13. Enter your **Outgoing e-mail** server (SMTP) name as: **smtp.gmail.com**
14. Make sure your Account name and Password are correct
15. Check the box **Outgoing server requires authentication**
16. Click **Next**



Set up e-mail servers

Incoming e-mail server type:
POP3

Incoming mail (POP3 or IMAP) server:
pop.gmail.com

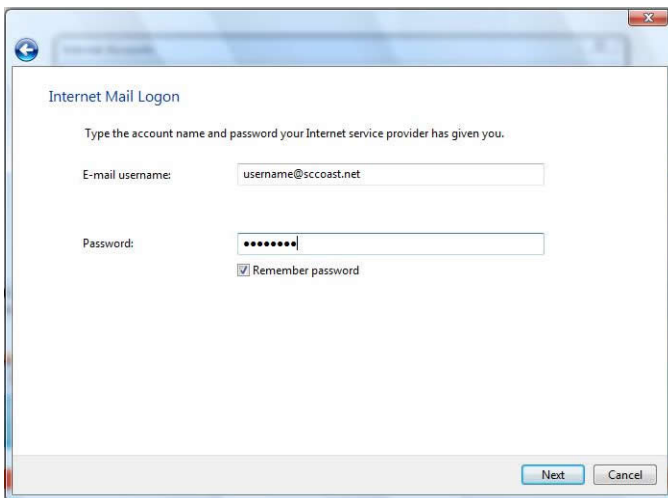
Outgoing e-mail server (SMTP) name:
smtp.gmail.com

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

Next Cancel

17. Enter your HTC assigned email address in the **E-mail username** (include @sccoast.net)
18. Use the HTC assigned **Password**
19. Click **Next**



Internet Mail Logon

Type the account name and password your Internet service provider has given you.

E-mail username: username@sccoast.net

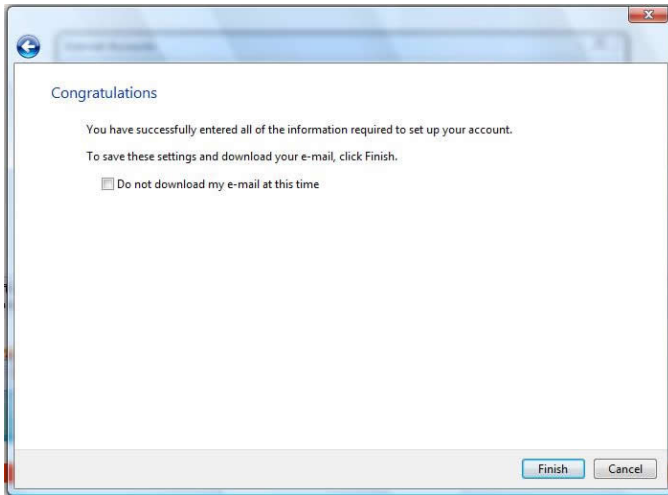
Password: ●●●●●●

Remember password

Next Cancel

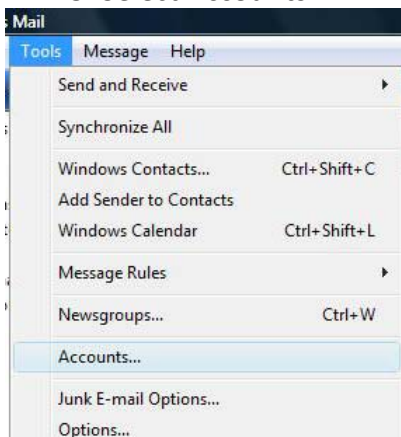
20. Click **Finish**

21. You will be returned to your Inbox ... only a few more steps needed ...



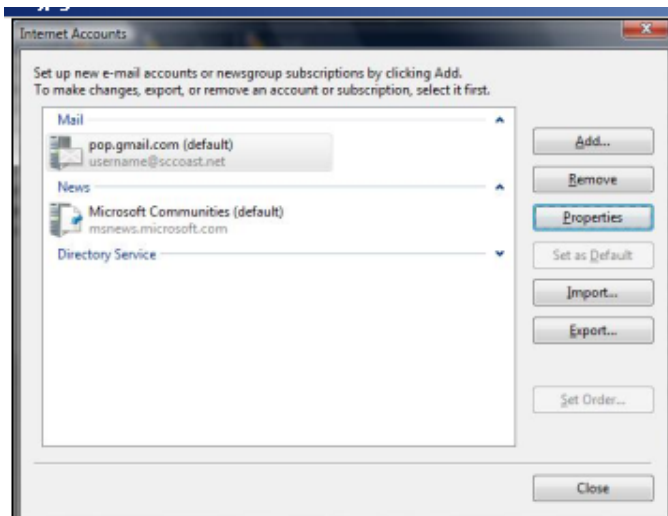
22. Click on the **Tools** menu (again!)

23. Select **Accounts**

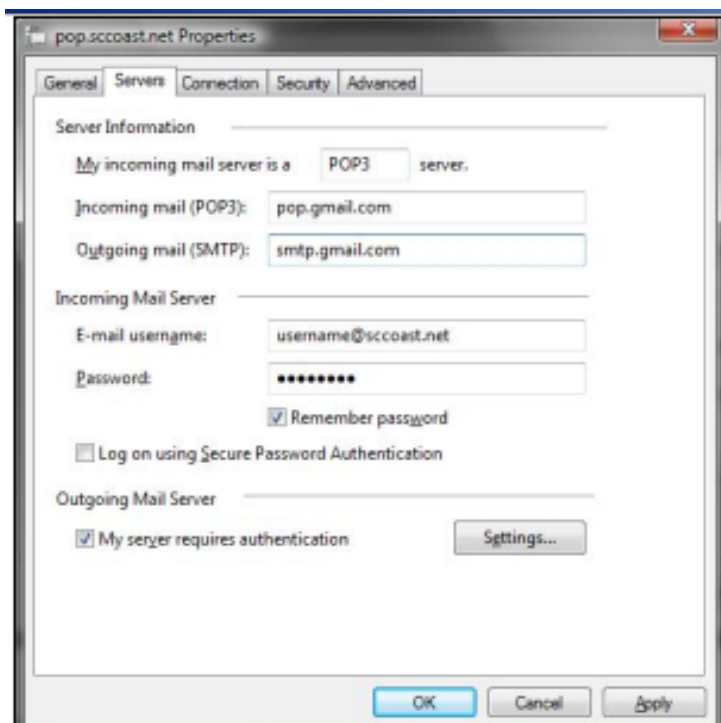


24. Highlight **pop.sccoast.net**

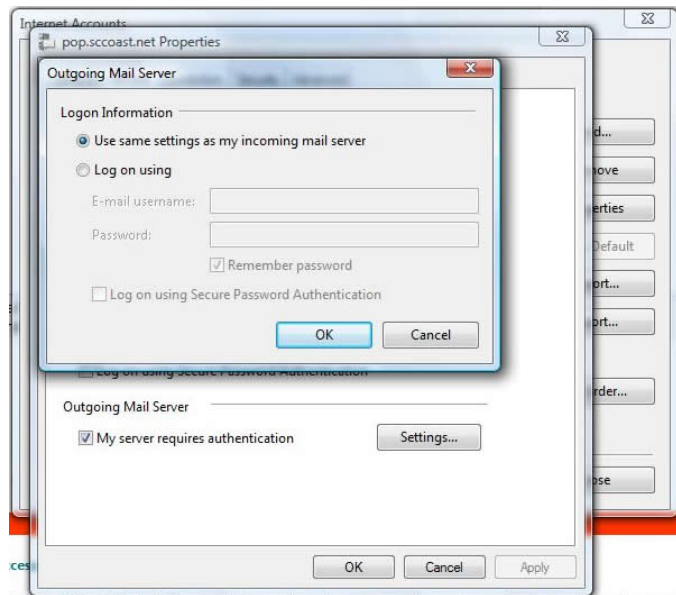
25. Click on **Properties**



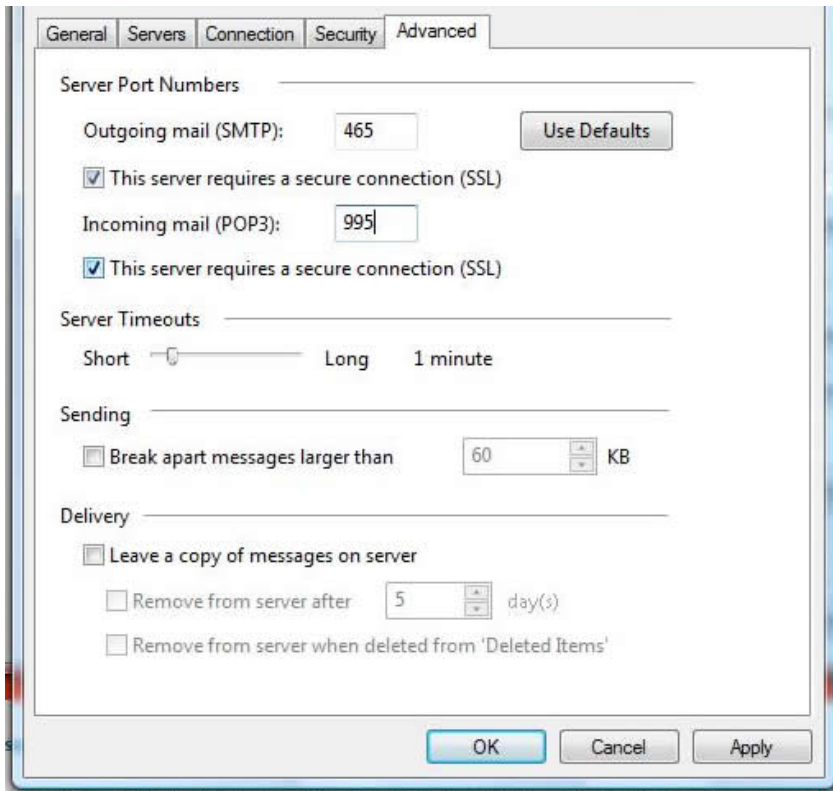
26. Click on the **Servers** tab
27. Make sure your **incoming mail server** is a **POP3** server
28. Make sure your Incoming mail (POP3) to say: **pop.gmail.com**
29. Make sure your Outgoing mail (SMTP) to say: **smtp.gmail.com**
30. Make sure your E-mail username and Password are correct
31. Do not check box next to **Log on using Secure Password Authentication**
32. In the Outgoing Mail Server section, check the box **My server requires authentication**
33. Click on **Settings**



34. Click on **use same settings as my incoming mail server**
35. Click **OK**



36. Click on the **Advanced Properties** tab
37. **DO THIS NOW!** Place a **check mark** in the box next to **This server requires a secure connection (SSL)**
38. Change the Outgoing mail (SMTP): to **465**
39. **DO THIS NOW!** Place a **check mark** in the box next to **This server requires a secure connection (SSL)**
40. Change the Incoming mail (POP3): to **995**
41. Click **Apply**
42. Click **OK**



43. Click on **Close** and you will be returned to your Inbox!